

ESL/Introductory Bookkeeping



Skills for Change
Diversity at Work™

English as a Second Language (ESL) training plays a vital role in your successful integration in Canada. This ESL course is offered in partnership with the Toronto District School Board.

Improve your English communication skills while learning essential concepts, terms and vocabulary of basic bookkeeping /accounting. You will engage in English language practice while recording business transactions for a full accounting cycle, journalizing, preparation of financial statements and books. You will learn specific English accounting language for analyzing, recording, updating and interpreting financial transactions information.

This course is for intermediate ESL learners.

Pre-requisites

CLB 5 - 6

Certificate offered

Participants receive a certificate of completion.



Registration

Appointment for assessment is required.

- Call 416.658.7090, Monday to Friday, 1 pm to 3 pm, or
- Call 416.658.3101 ext. 0, Monday to Thursday, 7 pm to 9 pm, or
- Call 416.658.3101 ext. 0, Saturday, 10 am - 12 noon

To register students must:

- Present 1 piece of identification showing status in Canada
- Be 18 or over
- Provide original document (no photocopies)

Start Date	Days							Time	Hours	Weeks	Fee*
	S	M	T	W	T	F	S				
Sept. 10							✓	9:00a - 1:00p	48	12	\$55

* Includes an SfC facility fee, which is non-refundable, non-transferable.

Skills for Change

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Email www.skillsforchange.org/esl/contact-us

